

NOTICE – This is provided for public information only. This document is not an approved set of minutes, only a staff summary of actions taken. The approved minutes will contain the official action taken.



**NOTICE OF A SPECIAL MEETING OF THE COMMON COUNCIL
OF THE TOWN OF CLARKDALE
CLARK MEMORIAL CLUBHOUSE, 19 N. 9th St., Clarkdale AZ
Tuesday, May 25, 2021 at 4:00 P.M. (HYBRID ZOOM AND IN PERSON
MEETING)**

PURSUANT TO A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN to the members of the Common Council of the Town of Clarkdale and to the general public that the Town of Clarkdale Common Council will hold a Special Meeting open to the public on **Tuesday, May 25, 2021, at 4:00 p.m.** at Clark Memorial Clubhouse, 19 N. 9th St., Clarkdale, Arizona. Members of the Clarkdale Common Council will attend either in person or by telephone, video or internet conferencing. Pursuant to A.R.S. §38-431.03, the Council may vote to recess the meeting and move into Executive Session on any item, which will be held immediately after the vote and will not be open to the public. Upon completion of Executive Session, the Council may resume the meeting, open to the public, to address the remaining items on the agenda.

Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at www.clarkdale.az.gov and the Town Clerk's Office.

The undersigned hereby certifies that a copy of this notice was duly posted on the Community Development Building bulletin board, located at 890 Main Street, Clarkdale, Arizona on May 20, 2021 at 1:00 p.m.

Mary Ellen Dunn

Mary Ellen Dunn

TOWN CLERK

As a reminder, if you are carrying a cell phone, electronic pager, computer, two-way radio, or other sound device, we ask that you turn it off at this time to minimize disruption to this meeting.

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

CALL TO ORDER – Meeting was called to order at 4:14 P.M. by Mayor Prud'homme-Bauer.

Town Council:

Mayor Robyn Prud'homme-Bauer

Vice Mayor Debbie Hunseder

Councilmember Bill Regner

Councilmember Marney Babbitt-Pierce

Councilmember Lisa O'Neill

Town Staff:

Town Manager Tracie Hlavinka
Public Works Director Maher Hazine
Police Chief Randy Taylor
Interim Finance Director Rob Sweeney
Parks and Recreation Manager Joni Westcott
Community Development Director Ruth Mayday
Town Clerk Mary Ellen Dunn

PUBLIC COMMENT – The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to three minutes.

There was no public comment.

CONSENT AGENDA - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.

- A. **Reports** - Approval of written Reports from Town Departments and Other Agencies
Building Permit Report – March, April 2021
Capital Improvements Report – March, April 2021
Magistrate Court Report – March, April 2021
Water and Wastewater Report – March, April 2021
Police Department Report – March, April 2021
Special Event Approval – Smelter Town Release Party 5/8/2021
CAT/LYNX Transit Report – March, April 2021
Verde Valley Humane Society – March, April 2021
- B. **Town of Clarkdale Public Safety Personnel Retirement System (PSPRS) Pension Funding Policy** – Approval of the Town of Clarkdale Public Safety Personnel Retirement System Pension Funding Policy for Fiscal Year 2021-2022.
- C. **Town Manager's Evaluation as Written by the Mayor** – Approval of the review of the Town Manager's evaluation conducted on May 11, 2021 by the Town of Clarkdale Common Council in Executive Session.

Action: Approve Consent Agenda items A – C as presented.

Motion: Vice Mayor Hunseder

Second: Council Member Babbitt-Pierce

Vote:

Voting Member	Aye/Nay
Council Member Babbitt-Pierce	Aye
Vice Mayor Hunseder	Aye

Council Member O'Neill	Aye
Mayor Prud'homme-Bauer	Aye
Council Member Regner	Aye

NEW BUSINESS

RESOLUTION MAKING APPOINTMENT TO THE PLANNING COMMISSION – Discussion and possible action regarding the approval of Resolution #1645, amending Resolution #1631, making an appointment to the Planning Commission.

Action: Approve Resolution #1645, amending Resolution #1631, making an appointment to the Planning Commission.

Motion: Council Member Regner

Second: Vice Mayor Hunseder

Vote:

Voting Member	Aye/Nay
Council Member Babbitt-Pierce	Aye
Vice Mayor Hunseder	Aye
Council Member O'Neill	Aye
Mayor Prud'homme-Bauer	Aye
Council Member Regner	Aye

AMERICAN ASSOCIATION OF RETIRED PERSONS (AARP) GRANT – Discussion and possible action regarding approval to accept funds for AARP Grant.

Action: Approve acceptance of funds for AARP Grant if awarded.

Motion: Council Member Babbitt-Pierce

Second: Council Member O'Neill

Vote:

Voting Member	Aye/Nay
Council Member Babbitt-Pierce	Aye
Vice Mayor Hunseder	Aye
Council Member O'Neill	Aye
Mayor Prud'homme-Bauer	Aye
Council Member Regner	Aye

SOLE SOURCE SERVICE AGREEMENT FOR SEWER LINE ACOUSTIC PIPE INSPECTION AND MAPPING – Discussion and possible action regarding the award of a sole source service agreement with RH Borden and Company, LLC of South Jordan, Utah, for sewer line acoustic (pipe inspection and mapping).

Action: Approval of award of a sole source service agreement with RH Borden and Company LLC for sewer line acoustic and authorize Public Works Director to sign the agreement in the amount not to exceed \$23,396 (plus tax and an additional 10% contingency.)

Motion: Council Member Regner

Second: Council Member Babbitt-Pierce

Vote:

Voting Member	Aye/Nay
Council Member Babbitt-Pierce	Aye
Vice Mayor Hunseder	Aye
Council Member O'Neill	Aye
Mayor Prud'homme-Bauer	Aye
Council Member Regner	Aye

WORK SESSION REGARDING ELECTRIC VEHICLE CHARGING STATION – A work session to discuss options for charging stations proposed at Town Hall facility.

This is a work session only. No Council action is required however direction is requested. Council direction: Staff should move forward with the Clipper Creek option application and coordinate with other businesses for support.

PUBLIC HEARING ON AMENDMENTS TO TOWN CODE REMOVING ARTICLE 9-4 INTERNATIONAL PROPERTY MAINTENANCE CODE AND ARTICLE 9-5 ABATEMENT OF RUBBISH AND DILAPIDATED STRUCTURES, FROM CHAPTER 9, HEALTH AND SANITATION; CREATING A NEW ARTICLE 20, INTERNATIONAL PROPERTY MAINTENANCE CODE, AND A NEW ARTICLE 21 ABATEMENT OF RUBBISH AND DILAPIDATED STRUCTURES TO CHAPTER 7, BUILDING; DELETING ARTICLE 7-12 MORATORIUM ON ISSUANCE OF BUILDING PERMITS FOR MULTIPLE-FAMILY DWELLINGS IN AREAS WITH INADEQUATE WATER SUPPLY; ADOPTING APPENDIX A, BOARDING STANDARD; AMENDING SECTION 103.1 GENERAL, OF THE INTERNATIONAL PROPERTY MAINTENANCE CODE, AND DECLARING AN EMERGENCY
– A public hearing to receive comments regarding the adoption of Ordinance #412, amending the Town Code.

Mayor opened the discussion to public comment – there was no public comment.

This is a public hearing only. No Council action is required.

ADOPTION OF AMENDMENTS TO TOWN CODE REMOVING ARTICLE 9-4 INTERNATIONAL PROPERTY MAINTENANCE CODE AND ARTICLE 9-5 ABATEMENT OF RUBBISH AND DILAPIDATED STRUCTURES, FROM CHAPTER 9, HEALTH AND SANITATION; CREATING A NEW ARTICLE 20, INTERNATIONAL PROPERTY MAINTENANCE CODE, AND A NEW ARTICLE 21 ABATEMENT OF RUBBISH AND DILAPIDATED STRUCTURES TO CHAPTER 7, BUILDING; DELETING ARTICLE 7-12 MORATORIUM ON ISSUANCE OF BUILDING PERMITS FOR MULTIPLE-FAMILY DWELLINGS IN AREAS WITH INADEQUATE WATER SUPPLY; ADOPTING APPENDIX A, BOARDING STANDARD; AMENDING SECTION 103.1 GENERAL, OF THE INTERNATIONAL PROPERTY MAINTENANCE CODE, AND DECLARING AN EMERGENCY
- Discussion and possible action regarding the adoption of Ordinance #412, amending the Town Code.

Action: ADOPTION OF AMENDMENTS TO TOWN CODE REMOVING ARTICLE 9-4 INTERNATIONAL PROPERTY MAINTENANCE CODE AND ARTICLE 9-5 ABATEMENT OF RUBBISH AND DILAPIDATED STRUCTURES, FROM CHAPTER 9, HEALTH AND SANITATION; CREATING A NEW ARTICLE 20, INTERNATIONAL PROPERTY MAINTENANCE CODE, AND A NEW ARTICLE 21 ABATEMENT OF RUBBISH AND

DILAPIDATED STRUCTURES TO CHAPTER 7, BUILDING; DELETING ARTICLE 7-12 MORATORIUM ON ISSUANCE OF BUILDING PERMITS FOR MULTIPLE-FAMILY DWELLINGS IN AREAS WITH INADEQUATE WATER SUPPLY; ADOPTING APPENDIX A, BOARDING STANDARD; AMENDING SECTION 103.1 GENERAL, OF THE INTERNATIONAL PROPERTY MAINTENANCE CODE, AND DECLARING AN EMERGENCY

Motion: Vice Mayor Hunseder

Second: Council Member O'Neill

This action requires a ¾ roll call vote.

Vote:

Voting Member	Aye/Nay
Council Member Babbitt-Pierce	Aye
Vice Mayor Hunseder	Aye
Council Member O'Neill	Aye
Mayor Prud'homme-Bauer	Aye
Council Member Regner	Aye

GENERAL PLAN UPDATES – A work session to review and comment on the following general plan elements: recreation and open space, housing, and historic preservation.

This is a work session only and no Council action is required.

FUTURE AGENDA ITEMS - Listing of items for a future council agenda.

ADJOURNMENT **Without objection Mayor Prud'homme-Bauer adjourned the meeting at 6:30 P.M.**

Persons with a disability may request reasonable accommodations by contacting the Town Hall at 639-2400 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.